

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, February 3, 2016 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, February 3, 2016 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White (arrival time noted), Trustees L. Gordon Van Vechten, Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening, Village Attorney Anthony B. Tohill. Also in attendance Village Clerk Margaret O'Keefe and Village Treasurer Patricia Mulderig.

Discussion items included:

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #132-15
In accordance with RESOLUTION #086-15 adopted on the 21st day of October 2015
WHEREAS, the Board entered into a contract with the Town of Smithtown with respect to paving the shared road known as Highland Avenue, and
WHEREAS, upon commencement Village officials determined the condition required remediation as described in option #3 in annexed estimation,
BE IT RESOLVED, that the Mayor is authorized and directed to execute the amended agreement with the Town of Smithtown in the form annexed with respect to paving, and
BE IT FURTHER RESOLVED, the village treasurer is hereby authorized and directed to cause payment to be made to the Town of Smithtown, Highway Department in the amount of \$51,411.49.

- Ad hoc committee for Employee Policy and Manual to include Mayor Dahlgard, Trustee Fischer, and department supervisors. No action taken.
- Ad hoc committee for draft legislation to include Trustee Ogden, Gerard Harris, and potentially a member of the ARB. No action taken.
- Discussion regarding IT policy. No action taken.
- Arrival of Deputy Mayor White 7:24 PM.

- It was, upon motion by Trustee White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #133-15
WHEREAS, the village highway department has identified the need for two portable radios, and
WHEREAS, pursuant to the villages procurement policy two quotes have been reviewed, and
WHEREAS, it has been deemed to be in the best interest of the village to use the services of the local distributor,
NOW THEREFORE BE IT RESOLVED, to authorize the purchase of two (2) Motorola XPR3500 Portable Radios Analog/Digital Capable, 128 channels, 403-512 MHz, 4 watts, Slim Li-ion Battery, 1500 mAh, IMPRES Single Unit Charger, belt clip, UHF antenna, and 3 year warranty and two (2)HKVN4154 Software - IP Site Connect with Field Services Programming to existing radios in the total amount of \$1,256.00.

It was, upon motion by Trustee White, second by Trustee Van Vechten, and unanimously adopted, to move to executive session to discuss litigation. No action taken. It was, upon motion by Trustee White, second by Trustee Van Vechten, and unanimously adopted, to move to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 7:41 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk